



Pennsylvania Coalition of Affiliated  
Healthcare & Living Communities

## **2023 SPRING VENDOR SHOW & GENERAL EXPOSITION INFORMATION**

### **Exhibitor Attendance:**

Vendor show registration includes complimentary full conference registration for one person. You will have the option to select your attendance type during the registration process, as well as select meal options on all days of the conference. Remember – you are welcome to attend the entire conference if you'd like!

Additional Attendees – Full Conference - If you have additional vendors that would like to attend the ENTIRE conference, they must register as PACAH Business Member (\$290) or Non-Member Business (\$350).

### **Link to Full Conference Registration**

Additional Booth Attendees – Vendor Show Only – If you have colleagues that only plan to attend the vendor show, they do not need to pay. Please complete the form located on our website to register them. This guarantees a name tag and lunch for additional booth attendees.

### **Link to Booth Attendee Form**

### **Link to Exhibitor Services/Information:**

**DIRECT LINK** - <https://www.generalexposition.com/online-servicekit.php>

**PASSWORD – PACAH23**

At the Sign In page, you will be prompted to sign in with an existing exhibitor account. If you do not have an account set up with General Exposition Services, you will be prompted to create one.

Now that you are signed in with the show, you can read through the important show information. Scroll down to the bottom of the screen to see the links for which services you wish to order, including carpet, furnishings, labor, etc.

For any additional custom forms you may need, please click on the appropriate links listed under “References”.

As you place orders for your items, all furnishings and services will be placed in your shopping cart, and you will be prompted for payment information upon checkout.

If you have any questions for General Expo, please contact them at (610) 495-8866.

### **Exhibitor Move-In Hours:**

Wednesday, April 19, 2023 from 9:00AM to 11:00AM

All exhibits must be completely installed by: 11:00AM on Thursday, April 21, 2022.

### **Show Hours:**

Wednesday, April 19, 2023 from 11:30AM to 1PM

### **Exhibitor Move-Out Hours:**

Wednesday, April 19, 2023 from 1PM to 3:30PM

- All equipment & exhibit materials must be completely removed from the show floor by 3:30PM on Wednesday, April 19, 2023.
- Note: All Carriers must check in at the dock or service desk two hours prior to FLOOR closing time or freight will be shipped via General Exposition Logistics.

**Shipping Information:**

**Advance Warehouse Shipping Address:**

Name of Exhibiting Company

Your Booth Number

PACAH

General Exposition Services

205 Windsor Road

Limerick Business Center

Pottstown, PA 19464

- Advance Warehouse Discount Deadline: Wednesday, April 5, 2023
- Last Date to Arrive at Warehouse Address: Monday, April 10, 2023
- Warehouse receiving hours: Monday - Friday 8:30 AM - 11:45 AM and 12:30 PM - 4:30 PM

**Direct Show Site Shipping Address:**

Direct Show Site Shipping Address:

Name of Exhibiting Company

Your Booth Number

PACAH 2023

Penn Stater Hotel & Conference Center

c/o General Exposition Services

215 Innovation Blvd.

State College, PA 16083

Direct Show Site Delivery Hours: Wednesday, April 19, 2023 between 9:00AM to 11:00AM

No Freight will be accepted in advance at show site.

**Show Colors:**

Back Drape: Blue    Side Drape: Blue    Carpet: yes    \*\*Sponsor booths will be Gold\*\*

Carpet - YES

**Booth Equipment:**

Each booth is supplied with 8 foot high back drape and 3 foot high side drape along with an ID Sign containing Company name and Booth number. All booths will be either 8 feet deep and 8 feet wide OR 8 feet deep and 10 feet wide, based on final attendance counts.

DO NOT pin or staple any materials to the drape. Special background will be needed for any display materials that exceed 25 lbs in total weight. Arrangements for this type of display should be made in advance and brought to the exhibit hall ready for assembly. Installations are subject to approval of show management.

Display Furniture: 1 - 6' skirted table, 2 chairs and a wastebasket are provided with your booth space.

Additional furnishing items can be rented by completing the Furniture Order Form.

**2023 SPRING VENDOR SHOW – CONFERENCE TIMELINE**

**Monday, April 17, 2023**

11 a.m. – 4 p.m. – Registration

10 a.m. – noon – PACAH Board Meeting (private)

1 p.m. – 4:15 p.m. - PELICAN Training

2 – 4 p.m. – Fiscal Management Committee Meeting (private)

5 – 7 p.m. – Welcome Reception

**Tuesday, April 18, 2023**

7 a.m. – 1:15 p.m. – Registration

7 – 8 a.m. – Continental Breakfast

8 – 9 a.m. – Keynote Speaker

9:15 – noon – Educational Sessions

Noon – 1:45 p.m. – Working Lunch and Snacks

12:15 – 1:45 p.m. – Educational Sessions/Working Lunch

2 p.m. – Partner Outings

**Wednesday, April 19, 2023**

7 a.m. – 1:15 p.m. – Registration

8 – 9 a.m. – PACAH Business Meeting, PELICAN Business Meeting & Breakfast

9:15 – 11:30 a.m. – Educational Sessions

**11:30 a.m. – 1 p.m. – Vendor Show and Lunch**

1:15 – 2:15 p.m. – Educational Sessions