

**COMPLETE AND RETURN BY WEDNESDAY, JUNE 21, 2017**

Speaker Information
Name of Company:
Company Address:
City, State, Zip:
Phone:
Company Website:
Presenter Name(s):
Presenter Email(s):

Academic History
<b>PROVIDE A SPEAKER BIOGRAPHY WHICH INCLUDES THE FOLLOWING:</b>
<ol style="list-style-type: none"> <li>1. All <b>academic institutions attended, degrees, majors and years of graduation</b></li> <li>2. Current job responsibilities</li> <li>3. Pertinent qualifying experience, including past job experience, awards and honors</li> </ol>

Presentation Information	
<i>Multiple session topics are welcome. Complete the Additional Topic Submission form.</i>	
<b>Session Title:</b>	
<b>Session Length (60 – 90 minutes):</b>	
<p><b>Session Summary:</b> 150 – 200 words describing the presentation and the targeted audience. Learning objectives should be expressed in a clear and concise manner to attendees. Attendees should be able to quickly determine the intent of the presentation.</p>	

## Speaker Qualifications

Have you presented in the past?	Date of most recent presentation:
Event Type/Topic: Do you include any unique techniques or uses of technology to engage the audience? If so, please describe:	

## Additional Guidelines and Information

- All proposed presentations should accurately represent the speaker and their affiliated company
- Proposed presentations should provide interesting and useful information geared towards members of the skilled nursing facility and long-term care continuum
- Proposed presentations should deliver information that can be used by attendees in their place of work on a daily basis and provide attendees with the tools to improve work performance.
- Proposed presentations that address critical issues and/or emerging trends are encouraged.
- Multiple session topics are welcome and can be submitted by completed the included session topic supplement
- An honorarium that may be requested of PACAH (budget purposes ONLY)
- PACAH reserves the right to revise any session summary (without affecting overall session intent and description) in order to comply with brand standards and program content.

*PACAH receives numerous speaker/topic requests throughout the year. PACAH cannot include every request received, but each request will be given equal consideration. If the topic is chosen, we will contact you following the review. Topics not selected for a particular conference will be kept on file for one year from the time delivered and will be reviewed at each conference planning meeting held during that time period.*

### **Submit completed forms to PACAH Attention:**

Kim Deline, Meeting and Marketing Manager  
PO Box 60769  
Harrisburg, PA 170106-0769

(717) 736-4741  
fax (717) 526-1020

[kdeline@pacounties.org](mailto:kdeline@pacounties.org)

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