

## **PACAH 2019 SPRING VENDOR SHOW - GENERAL EXPOSITION INFORMATION**

### **Link to Exhibitor Services/Information:**

<http://pacahpa.org/Education/Exhibitor%20Instructions%20Letter%20-%20PACAH.pdf>

**PASSWORD - PACAH19**

### **Exhibitor Move-In Hours:**

Thursday, April 25, 2019 from 10:30AM to 3:30PM

All exhibits must be completely installed by: 3:30PM on Thursday, April 25, 2019.

### **Show Hours:**

Thursday, April 25, 2019 from 4:00PM to 6:00PM

### **Exhibitor Move-Out Hours:**

Thursday, April 25, 2019 from 6:00PM to 8:00PM

- All equipment & exhibit materials must be completely removed from the show floor by: 8:00PM on Thursday, April 25, 2019.
- Note: All Carriers must check in at the dock or service desk two hours prior to FLOOR closing time or freight will be shipped via General Exposition Logistics.

### **Shipping Information:**

#### **Advance Warehouse Shipping Address:**

Name of Exhibiting Company

Your Booth Number

PACAH

General Exposition Services

205 Windsor Road

Limerick Business Center

Pottstown, PA 19464

- Advance Warehouse Discount Deadline: Friday, April 19, 2019
- Last Date to Arrive at Warehouse Address: Tuesday, April 23, 2019
- Warehouse receiving hours: Monday - Friday 8:30 AM - 11:45 AM and 12:30 PM - 4:30 PM

#### **Direct Show Site Shipping Address:**

Name of Exhibiting Company

Your Booth Number

PACAH

Penn Stater Conference Center

c/o General Exposition Services

215 Innovation Blvd

State College, PA 16803

### **Show Colors:**

Back Drape: Blue    Side Drape: Blue    Carpet: yes    **\*\*Sponsor booths will be Gold\*\***

### **Booth Equipment:**

Each booth is supplied with 8 foot high back drape and 3 foot high side drape along with an ID Sign containing Company name and Booth number. All booths will be 8 feet deep and 10 feet wide.

DO NOT pin or staple any materials to the drape. Special background will be needed for any display materials that exceed 25 lbs in total weight. Arrangements for this type of display should be made in advance and brought to the exhibit hall ready for assembly. Installations are subject to approval of show management.

Display Furniture: 1 - 6' skirted table, 2 chairs and a wastebasket are provided with your booth space. Additional furnishing items can be rented by completing the Furniture Order Form.